



Privacy statement

Date 23 august 2023
From Paucitas B.V.
Subject Privacy statement

Paucitas B.V.
KVK 83489649
Herengracht 244-4
1016 BT Amsterdam

Introduction:

Paucitas B.V. takes your privacy very seriously and will process and use information about you in a secure manner. In this privacy statement, we explain which data we process, and for what purpose we do so. Additionally, in this privacy statement, you can read about your rights concerning our processing of your personal data. We kindly ask you to read this privacy statement carefully. For questions, you can always contact paucitas@paucitas.com.

Who is Paucitas B.V.:

Paucitas B.V. is the private limited company Paucitas, with offices in (1016 BT) Amsterdam at Herengracht 244-4, registered in the trade register of the Chamber of Commerce under number 83489649.

When Paucitas B.V. processes your personal data, Paucitas B.V. is the data controller.

How does Paucitas B.V. use your data:

Below you will find an overview of the purposes for which Paucitas B.V. processes your personal data. For each purpose, we specify which data Paucitas B.V. uses, the legal basis for its processing, and the duration for which Paucitas B.V. retains the data. To keep things organised, we have grouped everything by type of data flow.

- (i) Service, customer management and financial administration
 - Purpose: Financial administration
 - Data: Company name and/or name and address details, Billing address, Bank details (Bank name/IBAN/BIC) and Outstanding balance.
 - Basis: Legal obligation
 - Retention period: As long as necessary for this purpose

 - Purpose: Invoicing
 - Data: Company name and/or name and address details, Billing address, Bank details (Bank name/IBAN/BIC) and Outstanding balance.
 - Basis: Legal obligation
 - Retention period: As long as necessary for this purpose

Purpose: Quotation
Data: Company name and/or name and address details, E-mail address, Signature, IP-Address, Location, date, time and Data required to prepare the quotation.

Basis: Legal obligation
Retention period: As long as necessary for this purpose

Purpose: Providing the service itself
Data: Company name and/or name and address details, E-mail address, Financial details, Data necessary to provide the service and Data generated during the service.

Basis: Performance of the agreement
Retention period: As long as necessary for this purpose

Purpose: Handling complaints about the service
Data: Company name and/or name and address details, E-mail address, Financial details, Data necessary to provide the service and Data generated during the service.

Basis: Performance of the agreement
Retention period: As long as necessary for this purpose

Purpose: CRM
Data: Company name and/or name and address details, E-mail address, Location and Phone number.

Basis: Legitimate interest
Interest involved: Commercial interest
Retention period: As long as necessary for this purpose

Purpose: Application
Data: Full Name, Email Address, Location, Phone Number, and Profile Picture.

Basis: Legitimate interest
Interest involved: Commercial interest
Retention period: As long as necessary for this purpose

(ii) Marketing

Purpose: Direct marketing
Data: Company name and/or name and address details, E-mail address, Telephone number and postal/invoice address.

Basis: Legitimate interest
Interest involved: Commercial interest
Retention period: As long as necessary for this purpose

(iii) Website

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| Purpose: | Contact details |
| Data: | Full name and/or company name, E-mail address and Telephone number, IP-Address, the browser that you used to sent the message, date, time and the message that you sent. |
| Basis: | Legitimate interest |
| Interest involved: | Commercial interest |
| Retention period: | As long as necessary for this purpose |

WordPress (Automatic Inc.) is a program with which you can build and maintain a website.

WordPress uses functional and (possibly) analytical cookies to make the website function (and improve it). This data can (possibly) also be shared with Paucitas B.V. be shared.

Processed Data: Functional cookies and (possibly also) Analytical cookies and (possibly also) other miscellaneous types of information specified in Automattic Inc.'s privacy policy.
Processing Location: USA – [Privacy policy](#).

Google Fonts (Google Ireland Limited) is a font visualisation service provided by Google Ireland Limited. This application ensures that this type of content can be included on our website/pages.

Google Fonts uses certain personal data so that their service can function properly on our website/pages.

Processed Data: Usage data, IP Address and other various types of data described in the privacy policy of Google Ireland Limited.
Processing Location: Ireland – [Privacy policy](#).

How does Paucitas B.V. obtain your personal data:

Paucitas B.V. has your personal data because you provided it to us.

What are your rights:

Under the European General Data Protection Regulation you have a number of rights with regard to your data and its processing:

Insight

If you want to see the personal data that Paucitas B.V. has recorded about you, you can request access.

Modify

If you want to make changes to the personal data that you have seen as a result of a request for access, you can submit a request to this effect to Paucitas B.V.. You can request that Paucitas B.V. changes, corrects, supplements, deletes or protects your data.

Restricting Processing

You also have the right, under certain conditions, to have Paucitas B.V. request that the processing of your personal data be restricted.

Right to object

If a certain processing is based on the 'legitimate interest' of Paucitas B.V. or a third party, you have the right to object to that processing.

Data transfer

You have the right to receive your personal data from Paucitas B.V. to obtain. Paucitas B.V. will provide this in a structured and common form, which can be easily opened in other common digital systems. In this way you can also transfer your data to another provider.

Revoke consent

In all cases where the basis for a certain data processing is your consent, you have the right to withdraw that consent. This has no consequences for the past, but it does mean that we are no longer allowed to process that data. It is possible that Paucitas B.V. as a result, you can no longer provide certain services.

Response by Paucitas B.V.

A request can be sent to paucitas@paucitas.com. Paucitas B.V. will grant your request as soon as possible and in any case no later than one (1) month after Paucitas B.V. received such a request. If Paucitas B.V. If you reject your request, we will indicate in our reply why the request is rejected.

Why do we need your personal data:

Paucitas B.V. uses your personal data for the purposes for which we have received the personal data. We need this personal data because otherwise we may not be able to provide our services.

Sharing your personal data with third parties:

Paucitas B.V. will pass on your personal data to third parties if it is necessary for the execution of the agreement, for a good reason based on the conditions of the General Data Protection Regulation (GDPR) also known as (AVG) in the Netherlands. In all other cases, we will ask your specific questions for sharing (certain) personal data with third parties.

Information not included in this statement:

You can request more information from us at any time about the collection and processing of your personal data. You can do this by sending an email to paucitas@paucitas.com.

What are cookies and how does Paucitas B.V. process them:

Cookies are small pieces of (text) information that are sent to your browser when you visit Paucitas B.V.'s website and are then stored on the hard drive or in the memory of your computer, tablet, mobile phone, or other device (hereafter referred to as "device"). The cookies placed by Paucitas B.V.'s website cannot damage your device or the files stored on it. When we refer to 'cookies', we not only mean these small pieces of (text) information but also similar techniques used to collect information, such as device fingerprinting. We process and use cookies in the manner described in this privacy statement under: "How does Paucitas B.V. use your data".

Can this privacy statement change?

This privacy statement is subject to change. We therefore kindly request you to regularly read the privacy statement for any changes.

Where can you go with complaints and questions?

If you have any questions about this privacy statement and the way in which Paucitas B.V. uses your data, you can send an email to paucitas@paucitas.com. Even if you have a complaint about the way Paucitas B.V. processes your data, you can send an email to paucitas@paucitas.com. In addition, you can always contact the competent national supervisory authority in the field of privacy protection. In the Netherlands this is the Dutch Data Protection Authority.